

ECE CONFERENCE PLANNING COMMITTEE

Thursday, January 24, 2008

COE Educational Services Conference Room

MINUTES

Chair: Michele Mosher (CA. Early Childhood Mentor Program, Conference Co-coordinator)

Members Present: Janine Canada (SBDC Child Care Consultant, Co-coordinator), Maria Castro (Central CA MHS), Jean Gallegher-Heil (Cabrillo College), Jennifer Lusk (Campus Kids Connection), Alma Martinez (First 5, SCC), Irene Freiberg (Growing Years Pre-School), Barbara Griffin (Campus Kids Connection), Rob Mullen (Coastal Community Pre-School).

I. Welcome and Introductions

Miche called the meeting to order at 3:05 p.m. All present were welcomed.

II. Date of conference

Jean indicated that October 4th and 11th have been reserved by the Facilities Dept. and they will know by mid-February which date works best. There may be a conflict with the Theater and/or cafeteria with another group.

III. Review of Keynote Speakers

Miche will contact Ann Wise concerning approaching local political headquarters. It may be a little early since no one knows who the Presidential candidates will be at this time.

IV. Recommendations of workshop presenters

Please refer to Presenter Spreadsheet. Janine and Miche will start contacting possible presenters and inquire about topics and availability. It was suggested that presenters prepare for 1 ½ hrs. for a workshop and make sure they have enough material, hand-outs, etc. Last year, several workshops did not fill the allotted time.

V. Registration deadline and fee recommendations

A discussion on changing the fee structure from a 2-tier to 1-tier with no early-bird registration--many people ignored the deadline and paid the lower fee. Committee felt there should be a larger gap between the two tiers so it makes more of an impression on attendees. A suggestion of \$15-20 was made. Committee indicated they would leave the decision to the coordinators. Coordinators recommended a single advance registration period and fee structure ranging from \$30-\$45.

VI. CCAEYC Support

CCAIEYC will be meeting in Salinas on January 25th. Diane Oyler will be attending. A letter of support for the conference has been written by Miche in the range of \$525-\$750 and will be given to them at the meeting.

VII. Awards

Rob Mullen spoke about the two awards to be presented at the conference.

Award to a teacher in memory of Cap Pack (formerly Cap Pack Award). This would be given to a provider/teacher who would exemplify a life-long learner, has mentored other teachers, known for her/his quality of teaching, growth and change is seen within the center or home and is forward-moving. Committee will work on re-naming the award, criteria for nominations and nomination process. Nominations would begin at the Spring Curriculum Fair.

Vision Award for Advocacy – Possible new name: The Voice of Children Award This award would be given to an individual who has initiated a systematic change in the child care field for the benefit of all children. One possibility is that the CCPC would nominate individuals and the CCAEYC Conference Committee would select the winner and award it at the conference.

VIII. Spring Curriculum Fair

Rob talked briefly about the Fair and asked Irene to inquire about using the parking lot at St. Stephen's Lutheran Church. The first meeting of the sub-committee will be after the next conference committee meeting on February 28th. Members include: Rob, Irene, Alma, Janine, Lorena and any other people who were unable to attend this meeting today.

IX. Adjourn

Next meeting will be Thursday, February 28th, 3-5 p.m. at COE