



The Santa Cruz County Child Care Planning Council
El Consejo de Planeación de Cuidado Infantil del Condado de Santa Cruz
www.childcareplanning.org

ECE CONFERENCE PLANNING COMMITTEE
Thursday, September 7, 1:00-3:00 PM
COE Educational Services Conference Room

AGENDA

Chair: Michele Mosher (California Early Childhood Mentor Program)

Members: Maria Castro (Central CA MHS), Sandy Davie (SC Toddler Center), Irene Freiberg (Growing Years Preschool), Jean Gallegher-Heil (Cabrillo College), Karen Hamman (GoKids) and Sita Moon (COE Child Dev. Programs).

Community Members Attending: Nancy K. Brown and Larry Drury

Time	Item	Facilitator
1:00	Welcome and Introductions	Michele Mosher (Chair)
1:05	Discuss roll of CCAEYC.	Miche and Nancy K. Brown
1:15	Identify coordinator, review scope of work and RFQ for coordinator. Discuss coordinator recruitment plan.	Miche and Hiranya Brewer (staff)
1:45	Review last year's conference budget and draft budget for this year. Set contract amount for coordinator position.	Miche and Hiranya
2:00	Review Partner Agency Scopes of Work.	Miche and Hiranya
2:35	Discuss conference schedule, keynote speech and conference theme.	Miche
2:50	Set agenda for next meeting. Choose from the following meeting topics: a. Facility b. Naming the conference (start with Spanish title and translate into English) c. Tiered sponsorship structure d. Sell advertisement space in program e. Reformat program- multiple pages, include more prominent recognition of sponsoring agencies. f. Ways of showcasing programs g. Tie-in with Kinder Teachers	Miche

Next meeting: Thursday, September 21, 3:00-5:00, COE Ed Services Conference Room