



ECE CONFERENCE PLANNING COMMITTEE
Thursday, October 25, 2007, 3:00-5:00 PM
COE Educational Services Conference Room

MINUTES

Chair: Michele Mosher (California Early Childhood Mentor Program, Conference Co-coordinator)

Members: Janine Canada (Conference Co-coordinator), Maria Castro (Central CA MHS), Elizabeth Chavez (SPIN), Irene Freiberg (Growing Years Preschool), Jean Gallegher-Heil (Cabrillo College), Lorena Gonzalez (Head Start), Barbara Griffin Karen Hamman (GoKids), Jennifer Lusk (Campus Kids Connection), Alma Martinez (First 5 Santa Cruz County), Rob Mullen (Coast Community Preschool), Cyndi Torres-Ricca (GoKids) and Claudia Vestal (Cabrillo Family Child Care Network).

I. Welcome and Introductions.

Miche called the meeting to order at 3:05. All present were welcomed and introduced themselves.

II. Continue discussing theme, name and keynote

Members reviewed minutes from last meeting and agreed upon/expanded conference theme, title and keynote options (see below for further discussion notes).

III. Conference schedule/number of workshops: some double-session workshops?

Conference Hours	7:45-4:30
Registration	7:45-8:30
Keynote	8:30-10:00
Workshop	10:15-11:40
Lunch, exhibits	11:45-1:00
Workshop	1:05-2:30
Workshop	2:35-4:00
Closing	4:05-4:30
Class meeting	4:30-5:00

Hot Topics:

- Lack of infant/toddler care (inadequate reimbursement rate)
- Lack of afterschool care/lack of wrap around care transportation
- Health care for families/lack of benefits for workforce
- Childhood obesity/nutrition/physical education
- Immigration
- Universal Preschool/School readiness
- Staff recruitment, retention (compensation)
- Workforce Development

Possible Speakers/Moderators.

- Planning Council to present Master Plan – someone from planning council to present a hot topic from each of the six principles.

- a. Building Capacity
- b. Access
- c. Increasing resources
- d. Linkages
- e. Professional Development
- f. Plan and evaluate
- Leon Panetta to moderate
- Representatives of Presidential Candidates
- Board of Supervisors
- Mark Stone – local situation
- League of Women Voters – Ann Wise
- Children’s Health Care – Judy Darnell, John Laird
- Joe Simitian

Ask Ann Wise to come to next meeting to discuss how the League of Women Voters could assist us in bringing candidate representatives to the conference.

IV. Strands, workshops, presenters

Possible strands:

- Infant/Toddler
- Preschool
- School Age - Kinder Transition
- Leadership/Directors

Infusions (i.e. different workshops will touch on various of these topics):

- Partnering with Families
- Men in Child Care
- Special Needs
- Second Language Learners
- Family Child Care

	Workshop 1 (10:15-11:40)	Workshop 2 (1:05-2:30)	Workshop 3 (2:35-4:00)
Infant/Toddler			
Preschool			
School Age (Kinder Transition)			
Directors/ Leadership			

Start identifying possible presenters/workshop topics and insert in chart above. Discuss more next time. Include this chart in presenter requisition form.

V. Coordinator roles, committee member roles

Miche emailed committee a chart with roles and responsibilities on the day of the conference. A sign in sheet was passed around for members to sign up if not already designated for a role.

VI. Timeline for conference planning

Miche reviewed action items to be completed during Fall, looks like we're right on track!

VII. Review draft budget

Hiranya reviewed 2007 budget actuals and 2008 budget projections.

VIII. Cap Pack award

CCAIEYC decided to provide an award to child care providers in recognition for their hard work on behalf of children. Award was created in name of Cap Pack, a child care provider Three recipients: Nancy K. Brown, Ofelia Garcia and Barbara Riverwoman.

Could have two awards:

ECE Conference Planning Committee to sponsor:

- Cap Pack Teacher Award – for advocacy and leadership. Being a voice for children.

Child Care Planning Council to sponsor the

- Vision award (as given to Marcia Meyer in 2004)

Rob to bring this to the CCPC at the next meeting. Will request that they reinstate the Vision Award.

IX. Spring Curriculum Faire

Rob recapped the plans for this Curriculum Fair. He distributed a draft flyer to use in outreaching for this event. Rob also contacted Twin Lakes church re: the possibility of using their parking lot for the event. He is in conversation with them. Cyndi and Janine both have contacts with the Preschool program staff at Twin Lakes and will give contact info to Rob. Rob will report back at next meeting. Could go from 9-2. Invite RAFT to the event. Possibility of instituting a low fee for participation. Make sure not to overlap with Twin Lakes' rummage sale in May. Could hold in June and possibly at Cabrillo College.

Roles and Responsibilities:

Overall event management

Site manager to organize the vendors/vending areas

Organizing port-a-potties

First-aid/emergency person

Fundraiser/make food/bring food vendor

Clean-up

- Committee members interested in joining planning team: Rob, Irene, Alma, Lorena.
- Have a tie into conference- have a table for conference with outreach materials including Save-the-date flyer.
- Could also ask if people make things they would like to sell at the faire as well.
- Make sure not to conflict with the May Children's Fair downtown as well.
- Could put an advertisement in Growing Up in Santa Cruz.

X. Skip December meeting?

Members agreed to skip November meeting. Possible meeting on Spring Curriculum Fair in December.

Next meeting: Thursday, November 15 3:00-5:00, COE Ed Services Conference Room
