

# ECE CONFERENCE PLANNING COMMITTEE

Thursday, February 28, 2008

COE Educational Services Conference Room

## MINUTES

**Chair:** Michele Mosher (CA. Early Childhood Mentor Program, Conference Co-coordinator)

**Members Present:** Jennifer Lusk (Campus Kids Connection), Alma Martinez (First 5, SCC), Irene Freiberg (Growing Years Pre-School), Rob Mullen (Coastal Community Pre-School), Lorena Gonzalez (Head Start) Claudia Vestal (FCC and Casa Pequeñas) and Karen Hammon (Go Kids Inc.).

**Facilitator:** Diane Oyler, Child Care Planning Council Coordinator

### I. Welcome and Introductions

Miche called the meeting to order at 3:10 p.m. All present were welcomed.

### II. Announcements/quick decisions

- Miche mentioned the registration fee, having one level and have a \$25.00 fee for student members and PACE,
- Miche shared the Conference date will be October 4, 2008.
- Name for conference: **“Voices for Children”**
- The committee agreed that the official logo for the conference will be the Child Care Planning Council logo
- Committee members decided to give totes to attendees with CCPC logo.
- Committee members decided to invite assembly member candidates to participate in the conference. Committee agreed to revisit this idea at next meeting.
- Irene suggested requesting email addresses to develop a list srv for next year.
- Miche will send Diane the flier to post on CCPC web site.

### III. Awards Discussion:

#### Teacher award

Will be for child care provider in memory of Cap Pack Award: “Excellence in Early Education: in memory of Cap Pack”

- Committee will seek nominations from child care community; will mail nomination form with STD flyer for conference third week in May
- The ultimate winner will be selected by the ECE committee.
- Criteria were decided upon by committee (*need list—does Rob have?*)
- Miche shared LAUP nomination criteria.
- Rob will bring edited version of description for awards to next meeting.

#### “Vision Award” for advocacy

- Vision Award” will be for advocate for early care and education in our county The title will be decided upon at next meeting. CCPC members will decide upon award recipient. Diane will mention the Vision Award at CCPC monthly meeting.

#### Nomination Process for Teacher Award:

- Miche said that we would need to make a decision by Mid September. Miche suggested mailing out last chance for nomination for awards with the preliminary program – August 27
- Irene suggested framing a child’s art work for the recipients
- Brinks Trophy to develop the placket

#### Nomination form:

- Post the nomination form on CCPC web site
- Mail out with the save the date flier

- Committee will develop a rubric or matrix to help make selection of winner
- Anyone can nominate child care provider
- PSA and fliers to be sent out as well
- Send out cover letter with flier to directors
- No family members electing family, and no nominating yourself allowed
- Develop the criteria and space for brief paragraph to write on application
- Will be translated into Spanish
- Irene suggested asking how you know the person nominated and their work

**IV. Presenters and Workshops:**

- Committee need to develop effective out reach strategies to afterschool programs
- The committee reviewed the list of potential presenters and agreed upon a tentative list of 19 presenters: eight Infant Toddler workshops; 14 Preschool workshops; 6 Afterschool workshops; and 3 workshop offered in the Leadership strand
- Lorena Gonzalez requested a separate English and Spanish Movement workshop
- Karen will check on presenter on “Including school age children in FCC Homes.”
- Janine Canada will ask Barrios Unidos about “Bullying Prevention.”
- Collaboration with New Teacher Project to develop preschool to Kindergarten transition plan is a good place to start. New Teacher Project kindergarten teachers maybe interested in participating in preschool and kindergarten transition process.
- Presenter workshop confirmations will be available by next meeting.

**V. Curriculum Fair Meeting:**

- Fair to be on June 21,2008 at St. Stephens Church
- Rob hoping for at least 10 centers to make this fair successful
- Irene mentioned signage
- Centers responsible for bringing their own set up
- Executive Committee to decide if CCPC can sponsor the Curriculum Fair?
- Curriculum fair committee would like to announce it at CCPC monthly meeting
- Sponsored by CCPC, or CCAEYC will need liability insurance?
- Irene said that we would have to provide the liability insurance for the Fair?
- Diane to ask Carole and Barney about liability insurance for one time event Fair?
- Expecting 120 persons coming to the Fair
- Rob discussed the redesign of the flier
- Flier outreach was discussed

**VI. Adjourn: Meeting adjourned at 5:00 PM**

**Future meetings: Next meeting will be Thursday, March 27, 3-5 p.m. at COE.** Meet on the third Thursday in Sept. 18, 2008. Sept. 25 will meet to assemble reg packets