



ECE CONFERENCE PLANNING COMMITTEE
Thursday, November 16, 3:00-5:00 PM
COE Educational Services Conference Room

MINUTES

Members Present: Michele Mosher (California Early Childhood Mentor Program), Janine Canada (Consultant), Maria Castro (Central CA MHS), Vicki Coffis (Early Care and Education Teacher), Sandy Davie (SC Toddler Center), Irene Freiberg (Growing Years Preschool), Jean Gallagher-Heil (Cabrillo College) and Karen Hamman (GoKids).

I. Welcome and Introductions

Miche called the meeting to order at 3:05 and welcomed everyone. All present introduced themselves.

II. CCAEYC Follow-up

Hiranya shared her recent attempts to contact CCAEYC board members to discuss the establishment of a Local Affiliate Council in Santa Cruz County (The Conference Planning Committee will fulfill this role). Hiranya will continue to pursue this arrangement and will notify the committee of further developments.

III. Review conference budget

Committee members reviewed the proposed 2007 Conference Budget. With some discussion and a few small adjustments, the budget was approved.

IV. Sponsorship Discussion

Committee members reviewed the draft Tiered Sponsorship flyer and made recommendations for revisions. Hiranya will revise this draft and present it to the Committee for final approval in January. Committee members will then discuss the sponsorship solicitation process and brainstorm agencies/people to request a donation from.

V. Discuss conference schedule

Miche presented three possible schedules for the conference day. Members discussed the merits and drawback of each and voted on one of the three options. The schedule will be as follows:

Conference Hours	7:45-4:30
Registration	7:45-8:30
Keynote	8:30-9:45
Workshop	10:00-11:30
Lunch, exhibits	11:30-12:45
Workshop	12:45-2:00
Workshop	2:15-3:30
Closing	3:30-4:00
Class meeting	4:00-4:30

VI. Discuss/identify keynote speakers

Members discussed possible people and topics for the keynote speech. All present recommended asking Julie Edwards to speak on the topic of quality standards as set by NAEYC amongst others tools used to measure the quality of Early Care and Education programs.

VII. Identify workshops and presenters

Members brainstormed the following list of possible workshops and presenters:

Morning Workshops

1. Diversity/Anti-bias, Inclusion – Arlae Gomez, Leslie Cheung, (ask Julie)
2. Kinder Transition – Kim Sakamoto, Charlie Rice, Nancy Faulstich, Kathy Fitzgerald, Jennifer Robinson (K Teachers).
3. Introduction to Program Assessment Tools: ECERS, ELLCO, Accred. – Nancy/Julie
4. Documentation/Portfolios of children – Tricia Pastor
5. Infant/Toddler (PITC) – Claudia Vestal, Lupe Cortez, Bobbie Reyes
6. Applied RIE – Panel discussion re: implementing the philosophy (SCTCC & Cabrillo)
7. Social/Emotional Development – Nancy Spangler
8. Positive Guidance/conflict resolution – Barbara Riverwoman
9. Partnering with Families – Janis Keyser

Afternoon Workshops

1. Early Literacy- language and vocabulary
2. Quality Children's Literature (Peace Library)
3. Art
4. RAFT Science Training
5. Reggio – documentation
6. Music
7. Monterey Bay Aquarium (or possibly in the morning)
8. Math
9. Dramatic Play/Persona Dolls – Claudia Vestal

VIII. Set agenda for next meeting.

- a. Discuss incentives for programs to send their staff
- b. Discuss closing activity/facilitator (talk to Julie Edwards and Ronda Martin for ideas)
- c. Discuss class meeting (possibly to be held in a classroom).
- d. Revisit thematic title for conference
- e. Cafeteria Displays- showcasing programs
- f. Facility reservation/set-up
- g. Review conference planning timeline

Next meeting: Thursday, December 13, 3:00-5:00, COE Business Services Conference Room
