



Executive Committee

Friday, April 26, 2007, 1:00-3:00
Offsite

Members Present:

Wilma Gold (Chair, UCSC Early Care and Education Services), Sandy Davie (Co-vice-chair, Santa Cruz Toddler Center) and Hiranya Brewer (CCPC Staff), Carole Mulford (COE Staff).

Minutes

I. Council Meetings/Presentations:

- a. Reviewed March meeting minutes and set April meeting agenda
- b. Discussed future presentation topics/presenters

II. Project/Committee Updates:

a. Subsidized Programs Consortium

Discussed plans for June meeting. Hiranya to call Kelly Sherlock re: bringing Steev Schmidt to Consortium to June meeting to present advanced contract management workshop. Hiranya to schedule/send out reminder for June mtg.

b. Workforce Development Committee

Recap of April 23rd event with Marcy Whitebook, Julie Olsen Edwards and Nancy k Brown. Professional Development Toolkit to be piloted by First 5's Early Learning Foundations project. To reconvene Workforce Advisors Collaborative to launch toolkit in June.

c. Afterschool Programs Consortium

Discussed possibility of funding from Region V Healthy Start and Afterschool Programs for staffing an afterschool collaborative.

d. Policy and Local Planning Committee

Discussed preparation of Priorities Report and presentation to Council on May 10th. Executive Committee concurred that Priority 1 should be 50% and less met need, Priority 2, 51-75% met need, and Priority 3 76-100% met need.

e. ECE Conference Planning

Discussed plans for next year's conference planning. Consultant to be responsible for all aspects of planning/production with minimal fiscal support from staff. Miche to chair committee again. Hiranya to hold debrief meeting with Miche and Janine after committee debrief meeting. Hiranya to write out specific staff duties related to conference. Ensure that contract with consultant covers all other areas.

f. AB212

Discussed plans for regional brainstorming meeting May 1st to share ideas for use of one-time AB212 funds. RFA not out yet. Proposal due by end of May.

g. Membership/Recruitment:

- Reviewed open seats: Three consumer seats open. Ideas for recruitment include: taking out ad in Growing Up In Santa Cruz, posting flyers at Baby Bloomers, Music Together, Mother Song. Hiranya to send flyer for posting. Carole to put ad in GUISC.
- Discussed plans for next member gathering: Hiranya to send flyer out.
- Retreat Planning:
 - discussed setting up a Chair training re: setting agendas and facilitating meetings.
 - discussed setting up quarterly chair gatherings.

III. Meeting adjourned at 3:45
