



**The Santa Cruz County Child Care Planning Council**  
**El Consejo de Planeación de Cuidado Infantil del Condado de Santa Cruz**  
**[www.childcareplanning.org](http://www.childcareplanning.org)**

### **Executive Committee**

Thursday March 27, 2008

SCCOE, ESD Services Conference Room

#### **Members:**

Wilma Gold (Chair, Non-Violence Project)  
Sandy Davie (Co-vice-chair, Santa Cruz Toddler Center)  
Ellen Murtha (Co-vice-chair, ChildCare Ventures)  
Carole Mulford (Child Development Programs Manager)

**Facilitator:** Diane Oyler, Child Care Planning Council Coordinator

### **Minutes**

- I. CCPC Monthly Meeting Coordination**  
Diane shared monthly presentation agency information with committee members.
- II. Review Last CCPC Minutes**  
Committee members reviewed and updated the monthly minutes.
- III. CCPC Monthly Agenda Development**  
Presentation: Committee members discussed presenters, and agenda was set for next meeting.
- IV. Review CCPC Coordinator's Schedule**  
Diane gave a brief overview of April's work and collaboration with League of Women Voters to present 27<sup>th</sup> Assembly Forum, Master Plan Breakfast, and monthly meeting.
- V. Master Plan Update**  
Master Plan was reviewed at an earlier meeting.
- VI. CCPC Membership**  
Committee members directed Diane to design an orientation for new members. Committee members reviewed new candidates for Council.
- VII. CCPC Committee Reporting**  
Committee members agreed upon committee's reporting to Council: ECE Committee, Public Policy, and Master Plan committees where selected.
- VIII. CCPC Retreat and Preschool Plan change to #1**
  - Carole shared that Cathy Toldi is not able to facilitate Preschool Planning process for next year.

- Carole is committed to making Preschool Planning a part of the CCPC work for the next year. We will invite Cathy T. to facilitate the Retreat and move the Council towards designing the work of the Council for the next year.
- Sandy asked for clarification of the role the Council will play in Preschool Planning for the next year.
- Wilma stated the importance of integrating the Preschool Planning and other sub committee's. The majority of the work will focus on Preschool Planning. It's important not to negate the work that has been done by each committee.
- Wilma stated that it's important to meet with Cathy before the retreat.
- Carole mentioned a stipend for those who facilitate a group as part of the Preschool Planning.
- Carole presented Preschool Planning proposal for committee review.
  - 1) Ellen supports the development of a document at the end of one years time. It's also a demonstration of the commitment of the new Superintendent.
  - 2) Wilma was concerned about continuing to recognize the Afterschool committee and continue to support that committee.
  - 3) Wilma see's this as an opportunity for the CCPC to be recognized as a leader of Preschool Planning in our county.
  - 4) Sandy mentioned that original design of the Preschool Council was much broader then just Planning Council. Her point is that it needs to go beyond the preschool community. We need to bring the entire community together.
  - 5) Carole explained the leadership role of CCPC will be similar to the process designed for the Master Plan. The Council holds the leadership and spearheads the focus on preschool. Carole would like it to be the focus of the work of the Council for the next year. Preschool Planning would give the Council the visibility as the leaders of early education.
  - 6) Ellen is concerned about the level of staff time towards the development of Preschool Plan.
  - 8) Carole shared the implementation of Preschool Planning process:
    - Angela Irving will gather data from July – September
    - Consultants to drive the preschool planning process.
    - Sub committees will focus on finance, facilities, parent involvement, integration of existing programs, community involvement, evaluation, workforce development, etc.
  - 9) Sandy suggested that we need someone to take notes at the committee meetings. Need a documentarian
  - 10) The executive committee will meet with Kathy T. on March 31<sup>st</sup>. to plan on presenting the Preschool Plan to the Council.
  - 11) Sandy requested a copy of the final Preschool Planning proposal.

## **IX. CCPC Brochure Update**

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- Wilma shared brochure committee suggestions with Executive committee members.
- Wilma will share brochure suggestions with Council at the monthly meeting, and gather additional input.

**X. Agenda Items for Next Meeting**

**XI. Adjournment at 10:30 am**

**Next Meeting:** April 25, 2008 from 9:00-10:30 am Student Services Conference Room

