



Executive Committee

Friday, May 30, 2008, 9:00-10:30
SCCOE, Student Service Conference Room

Members:

Wilma Gold (Co-Chair)
Ellen Murtha (Co-vice-chair, ChildCare Ventures)
Carole Mulford (CCPC Staff), and Diane Oyler (CCPC staff)

Agenda

Item	Actions
<p>CCPC Retreat Coordination Agenda/Presentation</p> <ul style="list-style-type: none">• Ice breaker will be developed and conducted by Wilma and Carole.• Passions of Council members will direct the focus of retreats - preschool plan launch.• Retreat agenda was developed and agreed upon by committee members.• Diane will collaborate with committee chairs in preparation of the retreat.• CCPC survey summary will be available for Council members at retreat.• Committee discussed the retreat format and assigned duties to committee members.	All
<p>CCPC Survey Results Members reviewed the survey results presented by Naomi Brauner and developed by Nicole Young.</p> <ul style="list-style-type: none">• 22 Council members returned the survey, 79% return rate.• Members discussed areas that Council members felt needed more attention in next years planning.• Committee members agreed the survey will be conducted on an annual basis.• Committee members noted some significant positive changes this year.• The climate of the Council has changed and is more inclusive, which encourages members to attend monthly meetings.• Council member's skills should be identified and shared amongst membership.	Naomi

<ul style="list-style-type: none"> • The survey identified a need to develop clear processing procedures. • Committee discussed changing the chair reporting format next year. • Overall the committee members were pleased with survey results. The Council member's responses were positive and constructive. 	
<p>Discuss Food for Retreat</p> <ul style="list-style-type: none"> • Five Star will provide breakfast and lunch. 	All
<p>Discuss How to Honor Council Chairs</p> <ul style="list-style-type: none"> • Committee members designed a process for honoring the committee chairs at the retreat. 	All
<p>Review CCPC Executive Committee Nominations</p> <ul style="list-style-type: none"> • Committee members reviewed the nomination process and printed materials. • Diane will contact nominees to determine their interested in serving on the Executive Committee. • Council members will select Executive Committee members via selection ballot. 	All
<p>Master Plan</p> <ul style="list-style-type: none"> • Master Plan was briefly reviewed, committee members were brought up to date on future vetting process and printing process. • Copies of the Master Plan will be available at the retreat. 	All
<p>Adjourn</p>	All

Next meeting: June 20, 2008 9-4pm. Horticulture Building, Cabrillo College
