



**The Santa Cruz County Child Care Planning Council**  
**El Consejo de Planeación de Cuidado Infantil del Condado de Santa Cruz**  
**[www.childcareplanning.org](http://www.childcareplanning.org)**

**Executive Committee**  
Thursday August 28, 2008  
SCCOE, CDP Office

**Members:**

Ellen Murtha (Chair, ChildCare Ventures)  
Larry Drury (Co-vice-chair, Go Kids Inc.)  
Ellen Ortiz (Co-vice-chair, Child Care Consultant)  
Carole Mulford (Child Development Programs Manager)

**Facilitator:** Diane Oyler, Child Care Planning Council Coordinator

**Minutes**

**I. Welcome**

Ellen welcomed all members

**II. Preparation for next CCPC meeting**

Committees or Networks that Need Time on Agenda

- Ellen contacted chairs of ECE, Subsidized Programs to see if they needed time on agenda.  
C.M. discussed types of minutes formats to use with committees.

Action Items:

- Standing Committee announcements for Sept. will include:  
1) Subsidized Programs (new regulations)  
2) CDD (training announcement Oct. 3<sup>rd</sup> 8-12 pm.)  
3) Infant/Toddler Consortium (update if Miche needs)
- Master Plan, Diane will share the PEI request for agency principles, goals and strategies on health and mental health issues. Diane sent Master Plan with instructions to focus on Principle 4 of the Master Plan. Ellen will ask members at meeting if they have affiliation with Potential Implementers, interest in sharing, and whether members will contact.
- Workgroup grid, Diane will provide updated version. Carole and Diane will call members who weren't present at last CCPC meeting.
- Agenda and minutes, Diane will email with reminder of short meeting time and new Consent Agenda process to CCPC members.

Feedback from Council members on monthly meeting format changes

- Diane has not received any comments from members on changing format of CCPC meetings this year.

### **III. Carry Over Items**

#### Advocacy for Community Children's Center

- Ellen M. spoke with Ellen R. Community Center is being audited by the S.C. City. Enrollment is up, and the Director is making changes and improvements. The Director has received support from SBDC consultant. Ellen will write an update for posting on CCPC website.

#### First 5 and Loans to State Subsidized Centers

- Diane received an email from YWCA, who may need additional funding support. The email was forwarded to Susan T., First 5, Executive Director. Diane will follow up after Labor Day holiday.

#### CCPC Membership

- Diane presented updated membership grid to members. Membership was discussed and the number of openings were identified. Ellen O. will check in with HSD to request a replacement Council member. Diane communicated with Terry Dorsey, BOS, who will notify Supervisor's of current openings. Diane said Jody P. will likely be replaced. Superintendent openings were identified, Diane will make an announcement at CCPC monthly meeting.

### **IV. Preschool Planning Advisory Council**

#### Nomination, invitation, meeting plan

- Discussion deferred to the Steering committee.

### **V. Review the Future Executive Meetings Schedule**

- Diane presented new schedule. Executive Committee will meet one hour before Preschool Steering Committee
- Carole shared op-ed piece
- Shared invitation letter for Advisory Council members
- Next Executive Committee meeting will be moved to Thursday, September 18, 2008.

### **VI. Agenda Items for Next Executive Committee Meeting**

- Carry-over discussion of Master Plan Outreach: development of small group speakers bureau, talking points for presentations, and who will contact to arrange presentations; as well whether to do a mailing to key people.
- Ellen will send material from Dientes.

### **VII. Adjourn at 10:00 am**

**Next Meeting:** Thursday, September 18, 2008 from **8:30-9:30 am.** @ SCCOE 400 Encinal St. Santa Cruz, CA 95060.

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