



**The Santa Cruz County  
Child Care Planning Council**  
El Consejo de Planeación de Cuidado  
Infantil del Condado de Santa Cruz  
[www.childcareplanning.org](http://www.childcareplanning.org)

Subsidized Programs Consortium Meeting  
Wednesday, November 16, 2005, 9-10  
COE, Ed Services Conference Room

**Members Present:** Wilma Gold (UCSC Campus Child Care), Kathy Lathrop (Pájaro Valley Unified), Ellen Ortiz (Independent Consultant), Marilyn Moore (Community Bridges), Elaine Henning (Voucher Project), Eric Hoffman (Cabrillo College), Larry Drury (GoKids), Elizabeth Lopez (HRA).

### **Minutes**

Ellen Ortiz presented information on the Centralized Eligibility List (CEL) beginning with what a CEL is and what the intent of a CEL is. She then went on to discuss what the CEL mandate requires, what data elements are required for the CEL and who is required to design and operate the CEL for each county.

Ellen then went on to discuss the status of CELs in other counties and in Santa Cruz County. She described current funding available for planning and implementation of the CEL in Santa Cruz County and the system to be used to maintain the CEL for our county.

Finally, Ellen described specifics about CEL implementation including: how family and child information will be entered on the CEL, how contractors obtain family and child names and data when they need to enroll, some of the challenges that have already been identified that need to be resolved while protocols are being developed and minimum CEL data elements contractually required by CDD.

*(See attached handout for specifics on above topics)*

In addition, Ellen listed the types of programs that will be exempt from full participation in the CEL (ie. those programs that do not have to draw names from the CEL but who, if they have a family they can't serve, must refer them to the Centralized Eligibility List):

- Programs that serve exclusively severely handicapped children,
- Head Start and Migrant Head Start
- Campus Child Care (SECTION 66060)
- Migrant Child Care
- HRA child care (welfare to work program)
- CalSAFE?
- Even Start?

Ellen/Elaine to further inform local programs re: clarifications on above exceptions.

Ellen then answered questions of the group. Many questions regarding filters/variables needed to create a functional list to meet the needs of families and programs will be answered as policies, procedures, protocols and implementation guidelines are developed.

**Next meeting:** December 14<sup>th</sup>, 2005 9-10 @ COE Ed Services Conference Room  
(not the regularly scheduled meeting time- moved from first to second Wednesday).

**Items for next agenda.**

- Agency representatives to bring applications and enrollment policies. What eligibility components are unique to your program?
- Further discussion of CEL planning and implementation
- Discuss opportunities for re-contracting of unused slots to keep them in the county.