



**The Santa Cruz County  
Child Care Planning Council**  
El Consejo de Planeación de Cuidado  
Infantil del Condado de Santa Cruz  
[www.childcareplanning.org](http://www.childcareplanning.org)

Subsidized Programs Consortium Meeting Minutes  
Wednesday, March 1, 2006, 9:00-10:30  
COE, Ocean/Pacific Room

**Representatives Present:** Leigh de Haas Johnson (Redwood Mountain), Lucia De la Torre (First 5 SCC), Larry Drury (GoKids), Manuel Serrano (Migrant Education), Wilma Gold (UCSC), Elaine Henning (Voucher Project), Erika Ismerio (YWCA), Kathy Lathrop (PVUSD), Marilyn Moore (Community Bridges), Ellen Ortiz (Consultant), Diane Oyler (CDRC), Tricia Pastor (Live Oak), Dalila Guzman (Migrant Education Even Start Preschool Teacher), Jody Pemberton (Head Start).

**I. Introductions**

Marilyn Moore welcomed special guest Kelly Sherlock (CDD, Northern Field Services Representative). All those present introduced themselves and shared information about their agency and CDD contracts.

Marilyn reiterated mission/goals of Consortium for new members and guests. Hiranya distributed a copy of the Mission, Objective and Goals (*See attached*).

**II. Further discussion of Centralized Eligibility List planning and implementation.**

Ellen stated mandate to have functioning Centralized Eligibility List by June 30th. Voucher Project is local contractor for development and administration of CEL. Voucher Project is still waiting on technology surveys, enrollment documents and current eligibility lists from all contractors. Members asked questions pertaining to their contracts, which Ellen provided answers to. The plan is for agencies to begin accessing the CEL by placing names on the list as well as drawing names down from the list by July 1, 2006. Any further questions should be directed to the Voucher Project by emailing to [sccpavp@voucherproject.org](mailto:sccpavp@voucherproject.org) or calling at 688-2152.

**III. Update on plan for use of unspent AB212 funds.**

Hiranya shared plan to date for use of remaining AB212 funds by June 30<sup>th</sup>, 2006. (*See attached draft proposal*). Tricia Pastor suggested also considering funding a mentor teacher program for existing CDD staff.

**IV. Discuss ongoing opportunities for re-contracting of unused slots to keep them in the county.**

Members discussed their questions and concerns regarding the official process/procedure for subcontracting and re-contracting of slots. Questions were asked and recorded and will be passed to Kelly Sherlock.

**Questions for Kelly Sherlock:**

- Is it possible to re-contract slots?
- If there are unused slots in the county for some time, what is the State's process for granting these slots?
- What is a quick process through which the communication about unused slots countywide could go out? Could it be run through the CEL? Could we develop a form to go out by email to all contractors?
- How do priorities play a role in sub or re-contracting slots? How should priorities be measured- percentage versus sheer numbers? (Need to make a needs and services map)
- What is the possibility that CDD would begin to provide more flexibility in terms of use of contract dollars in different funding streams? Can changes to contract types be made mid-year in order to fill slots?
- An agency with service needs subcontracts to fill that need. The subcontracting agency doesn't have administrative funds to administer this. Is there no official method for reintroducing these slots into the 'general pot'?
- Could unused funds from Santa Cruz be placed in a pot for Santa Cruz County only?

**Next meeting date: April 5<sup>th</sup>, 9-10:30**