



**ASAP Transition Minutes**  
Thursday January 7, 2010, 5:00 - 6:30  
**The Farm**  
3060 Cunnison Lane  
Soquel, CA 95073

**Attendees:** Diane Oyler, Carol Mulford, Vicki Boriack, Jerri Winner, Lorena Gonzalez, Estela Rodriguez, Angela Agbayani, Ann Wise, Melissa Virostko, Irene Freiberg, Rob Mullen, Cheryl Devlin, Tricia Pastor-Cross, Jean Gallagher-Heil, Donna Renee Martin, Leticia Mendoza, Craig Young, Monica, Lalanne, Kim Sakamoto

**I. Welcome/logistics/Updates**

■ **Discussion:**

- The committee reviewed meeting practices such as honoring time, voice equity and earning trust. The committee reviewed ASAP's history.
- Transition: one strand of a larger school readiness plan.
- To ensure children feel a sense of belonging to the school community.
- Developmental perspective, Ecological systems approach: child in context
- Effective transition to school practice includes Continuity of Services, Preparation of children, ECE-Elementary Professional Collaboration, Parent-Family Involvement
- CCPC Preschool Logic Model by Optimal Solutions (2008) basis for Transition Logic Model

■ **Summary of agreements and/or decisions:**

- **Cycle of Inquiry** Based Research model: We are piloting transition tools such as the Logic Model and Snapshot. Programs will pilot transition process based on current assets, barriers and needs, and will adjust accordingly.

**Next steps:**

- Break into two groups to discuss the creation of hubs and potential Forum activities.

**II. Table Group Discussion**

■ **Discussion:**

- Discussed having hub leaders and facilitating a self evaluation after the first program year.
- Do and Review process to allow room for error in the pilot transition plan.
- Self-assessment: self study examining the procedures. **ELFE** Asset Development Worksheet.
- Examined how we will be defining a "Hub". Ex. Defining areas according to district or by locations of family day care/preschool's that feed into specific elementary schools.
- Discussion: outreach techniques and specific information to present to potential collaborators; what do we want to tell people when introducing our efforts? Buy in?
- When approaching community organizations that may help in our efforts, bring a matrix of activities that we are proposing for transition.
- Educational Resource Center of Santa Cruz [www.edcentersantacruz.com](http://www.edcentersantacruz.com) : Kinder Readiness.

■ **Summary of agreements and/or decisions:**

- The committee agreed that we need to help Kinder teachers understand that snapshots and transition activities will benefit their work load as opposed to being an overwhelming burden.
- Formal Hub Leaders: Rob and Leticia, Irene, Jerri Winner, Vicki Boriack, Ann Weise.

- **Summary of next steps:**
  - While building the product and doing self-assessments we simultaneously need to track the progress and monitor how we are communicating and presenting the information. What are our strengths, what are our challenges?
  - For the next meeting bring a partner from our informal hubs if possible. Hub leaders need begin to create contact list of those you know who are attending the forum.

### III. **Final Comments/ Closing**

- **Discussion:**
  - Table group Highlights.
- **Summary of next steps**
  - Homework:
    1. Hub Leaders begin to create team contact list
    2. Hub Leaders create a table display of transition (optional)
    3. Hub leaders meet Kinder Teacher partners & invite to February 4<sup>th</sup> meeting if you can

**Next Meeting:** February 4, 2010, The Farm, 3060 Cunnison Lane, Soquel, CA 95073.

---