



## All Succeed with Access to Preschool (ASAP) Transition Committee

Thursday, December 3, 2009, 5:00 - 6:30

The Farm Center

3060 Cunnison Lane

Soquel, CA 95073

### MINUTES

**Attendees:** Kim Sakamoto, Diane Oyler, Carol Mulford, Jerri Winner, Lorena Gonzalez, Estela Rodriguez, Angela Agbayani, Ann Wise, Melissa Virostko, Irene Freiberg, Cheryl Devlin, Tricia Pastor-Cross, Donna Renee Martin, Angie Gomez

#### I. Welcome/logistics

- **Discussion:**

- ~Committee members reviewed meeting practices and processes. Reviewed the importance of respecting time and accepting different opinions and ideas.

- **Summary of agreements and/or decisions:**

- ~The committee is determined to formalize and define a cohesive transition process; the committee is committed to receiving support from key players in the public school system and Pre-K programs.

- **Next steps:**

- ~Determining what needs to be achieved to make this process as smooth and effective as possible.

#### II. Who are we, How we came to be, next steps

- **Discussion:**

- ~The committee is motivated by the work done by the Child Care Planning Council, First 5 and the County Office of Education during the David and Lucille Packard Foundation planning grant. We are working specifically towards articulation between Pre-Kinder and Kindergarten programs regarding this crucial transition. The Transition Committee is a sub committee sprouted from the Child Care Planning Council that meets monthly to discuss committee goals and progress. Kim Sakamoto presented a slideshow moving through ASAP's chronology over the past year and how we came to be.

- **Summary of agreements and/or decisions:**

- ~This meeting is an opportunity to discuss the calendar option presented by Vicki Boriack from First 5 as well as committee goals for the snapshot. The committee will clarify the roles of different sites and confirm specific contribution expectations.

- **Summary of next steps:**

- ~Committee members broke into 2 groups to provide feedback and discuss goals for transition tools ex. Calendar/snapshots and specific site responsibilities during this process.

#### III. *Transition Plan-Applied Survey Research-TFK Summary-Carole*

- ~Due to time constraints, the committee decided to hold this agenda item for the next committee meeting.

#### IV. Table Activity 1

- **Discussion:**

- ~ Discussed draft of transition calendar presented by Vicki Boriack. The calendar includes activities for children and parents to do in preparation for Kindergarten, games, simple ideas and a space in the back that explains the more complicated activities\*. Committee discussed the idea of having a pocket in the back of calendar with dates for roundups or registration.

- ~Snapshots discussion included having a standardized county wide snapshot that could be dispersed to kinder teachers. There was acknowledgement of the drawbacks of having a standardized form and how this could conflict with the needs of different program models.

- **Summary of agreements and/or decisions:**

- ~Committee members concluded there is need to clarify funding for the calendar and determine who would realistically receive them for their programs.

- ~Members concluded the snapshot is a vital tool in tracking absenteeism within preschool programs. Due to the negative implications of Preschool absenteeism further brainstorming focusing on how to word the absentee question is needed to ensure the most reliable answer possible from teacher and parent.

- ~ Distribution: The committee still has questions regarding distribution of the calendar. Should calendars be provided to programs and medical clinics? It was concluded that roundup would be too late to distribute calendars if the dates are supposed to be provided through the calendar.

#### Table Activity 2

- **Discussion:**

- ~ The second group discussed how each individual site currently contributes to a smooth and supportive transition process from Pre-K to K.

- Head Start:**

- Facilitates transition workshops for parents.
- Family Service Workers ensure families register for Kinder.
- Classrooms have regular visits to Kindergarten classrooms.
- HS completes and distributes snapshots for Kinder teachers.
- Have meetings with Kinder teachers to ensure articulation.
- HS teachers discuss transition techniques in parent conferences.
- HS utilizes a Kinder readiness curriculum.

- Live Oak:**

- Holds meetings with Pre-K and K teachers to share notes completed by Pre-K teachers regarding individual children.
- Ensure best fit placement in Kinder classes through articulation.
- Facilitate Kinder workshops
- Pre-K classes visit Kinder classrooms, the school library and the cafeteria.

- YWCA:**

- Completes snapshots for Kinder teachers.
- Facilitates Kinder transition workshops.

- Mid County:**

- Helps individual families connect with perspective local schools and actually go on visits with families.
- Main Street School has a pot luck the day before Kindergarten starts to introduce families and establish comfort and familiarity.
- One day in Spring Main Street has a day for parents to visit their Kindergarten classrooms.

- **Summary of next steps**

- ~We shared this information with our groups. We will continue to clarify specific details and prepare for the Community Forum that will be held on Wednesday, February 24, 2010.

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V. **Reflect and Next Steps**

- **Brief summary of discussion:** As a group we concluded that we need more information from preschool teachers and kindergarten teachers in order to understand each specific structure and what is already in place. How can we most effectively serve all programs while simultaneously achieving our goals?
- **Summary of next steps:** The committee will continue to meet monthly and prepare for February Community Forum.

**Next Meeting:  
January 7, 2010  
The Farm Center  
3060 Cunnison Lane  
Soquel, CA 95073**

**5:00 -6:30**