



**The Santa Cruz County Child Care Planning Council**  
**El Consejo de Planeación de Cuidado Infantil del Condado de Santa Cruz**  
**[www.childcareplanning.org](http://www.childcareplanning.org)**

**Executive Committee**

Thursday September 18, 2008  
SCCOE, ESD Conference Room

**Members:**

Ellen Murtha (Chair, ChildCare Ventures)  
Larry Drury (Co-vice-chair, Go Kids Inc.)  
Ellen Ortiz (Co-vice-chair, Child Care Consultant)  
Carole Mulford (Child Development Programs Manager)

**Facilitator:** Diane Oyler, Child Care Planning Council Coordinator

**Minutes**

**I. Welcome**

Ellen welcomed all members

**II. Preparation for Next CCPC Meeting**

- Ellen M. mentioned that First 5 Santa Cruz is looking for a comprehensive parenting class curriculum.
- Larry mentioned that Prevention and Early Intervention (PEI) may be interested in the Triple P Curriculum.

Action Items:

- Ellen M. will call all chairs for updates before monthly meeting.
- Diane will make an announcement of CDD regulations training in Oct. at next Council meeting.
- Diane will ask Michele M. if she would like to give an ECE Conference update at Council meeting.
- Diane will list the items in the consent agenda on the CCPC monthly agenda.

**III. CCPC Carry Over Items**

- State budget has been approved by Legislators it now goes on to the Governor for signature – First 5 gap loans are available as a last resort.
- Larry suggested asking State Programs Consortium for dates and numbers of children enrolled in their programs.
- Voucher Project is feeling the budget pinch is looking for alternative gap loan options.
- CCPC members offered names and contact information of agency members interested in learning more about the master plan.
- Larry suggested developing a generic presentation on the master plan.

Action Items:

- Diane will ask Sandy Davie to develop Master Plan talking points.
- Diane will draft a budget funding steps guide and distribute to state funded programs members.
- Ellen M. will ask Naomi Brauner to write an advocacy letter for CCPC to place on the web site.
- Ellen O. will contact Kiwanis and set up Master Plan presentation.
- Diane will ask SPC director's for information on dates and number of children enrolled in their programs.
- Diane will send an invitation to Council members to review the Master Plan PowerPoint and send talking points to assist with speaker's bureau development.

**IV. Membership Update**

- Cathy Hiatt, UCSC has been approached by Ellen O. to join the Council. Diane will contact Cathy H.
- Lea Ann O'Connell, UCSC was approached by Diane, asked if she would be interested in joining the Council.

Action Items:

- Diane will contact Council candidates and report back to Executive Committee members.

**V. Items for CCPC Consent Agenda**  
**Items listed under consent agenda**

- Minutes.
- New meeting schedule.
- Larry suggested that we ask members to approve new Council members as an important step in the recruitment process.

Action Items:

- Diane will collect bio's on new members and will announce any changes to the membership grid.
- Diane will ensure that consent agenda items will be listed on the monthly agenda.

**VI. Carry Forward to Preschool Steering Committee**

- Ellen M. asked if there was a process to share preschool work groups activities?
  - Executive Committee felt the preschool work groups were not ready to report to the Council yet, but will need a process in place for future use.
  - Ellen O. suggested that we keep it on the agenda as something that we need to address in the future.
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## **VII. Other Items**

- Diane's October schedule next month will include attending CCPC Annual Conference in New Port Beach on Oct. 22-24. The October Executive Committee is canceled. All Council meeting preparation will be conducted via email.
- Diane will also attend the SkillsPath seminar on October 27 & 28<sup>th</sup>

### Action Items:

- Executive Committee agreed to set the monthly meeting agenda via email.
- Ellen M. will send a draft to committee members via email.

## **Preschool Planning**

- Members reviewed the Preschool Planning Advisory agenda.
- Language suggestions were made and text was changed.
- Diane explained that she will present John Laird with a token of appreciation for his ongoing support to the Council throughout his tenure as 27<sup>th</sup> District Assemblymember at the Advisory Council meeting on Thursday, September 25<sup>th</sup>.

## **VIII. Adjourn at 9:30 am**

**Next Meeting:** Cancelled due to Diane's out of town commitments.

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