

Articulation/Transition Work Group
October 7, 2008
4:30-6:30pm
County Office of Education

Chair: Ann Weiss (SLV)

Members Present: Tricia Pastor Cross, (Live Oak SD); Rob Mullen, (CCP); Angela Irvine, (Ceres); Lorena Gonzalez, (SCC Headstart); Kim Sakamoto, (Cabrillo ECE/Freedom School).

Item	Detail	Action and Due Date
Review Templates	<ul style="list-style-type: none"> ▪ Ann asked everyone to review the templates. ▪ Tricia suggested that we complete agendas in a way that identifies expected goals and complete minutes in a way that documents action items to be completed before the next meeting. ▪ We took a vote. Everyone approved the templates with Tricia's suggested changes. 	<ul style="list-style-type: none"> ▪ Ann will take work team directory and mail out minutes each month
Review Parent Survey	<ul style="list-style-type: none"> ▪ Angela reviewed the 3 main purposes for the survey and the goal of surveying 1000 families ▪ The three sections are preschool access (including the parameters that drive choices), kindergarten readiness and demographics ▪ The survey will allow us to estimate demand if parameters changed ▪ For transition to kindergarten, we will ask parents and preschools common questions for cross checking ▪ We will reach out to the voucher project, migrant families, and SPIN to make sure these populations are represented ▪ plus random sampling of kinder parents across the county to access parents who sent and didn't send to preschool ▪ The survey will allow us to compare populations for skills received to be used for policy implications ▪ Angela shared a list of kinder readiness skills that was compiled from references such as the NAFCC, NAEYC, First 5 California, DRDP, RAND, etc. ▪ We identified skills that we want to measure for the kindergarten readiness section: <ul style="list-style-type: none"> -develop their social skills through playing with other children of similar age), -create projects using pencils, small building toys, scissors, crayons, etc (fine motor tools) -listen concentrate, recall and focus their attention while listening to stories -develop their (self regulation) by asking for what They need, following directions and solving problems 	<ul style="list-style-type: none"> ▪ Angela will draft kinder readiness measures for child care providers. ▪ Angela will work with Carole Mulford to identify schools in PVUSD where we will survey parents during parent-teacher conferences.

	<ul style="list-style-type: none">-develop their (motor skills) by riding a bike, climbing, running, balancing-read to your child-practice the alphabet and understanding letters-practice counting and recognize numbers▪ We then discussed ways to simplify the language to ensure that low-literacy parents will understand the questions and so that the survey will easily translate to Spanish.▪ We then discussed that Angela would take the original language to draft questions for child care providers. Child care provider questions should reflect language commonly used in the preschool/child care field.▪ We discussed how the surveys would be administered. Kim and Craig suggested that we survey parents at parent-teacher conferences. They said that conferences were being held Oct 20-24.	
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Families/Diverse Delivery System Work Group
 October 7, 2008
 4:30 – 6:30
 County Office of Education

Chair: Alma Martinez

Note Taker: Naomi Brauner

Present: Ellen Ortiz, Ellen Murtha, Naomi Brauner, Linda Kishlansky

Goal: Review Parent Survey

Agenda Item	Discussion	Action/ who/Due Date
Review the Parent Survey	<ul style="list-style-type: none"> • Encourage as much as much individual assistance as possible when administering the survey. • More white spacing on survey pages so not overwhelming. • Call it a "Family Survey" not "Parent Survey" • Preamble/ introduction that explains the purpose of the survey (at a low literacy 3grade-level) • How will data be use inform families • Change order of A2 and A3 • If A1 says Preschool or child care then A3 through A7 should say preschool or child care. • Change A1 to "...attend preschool or <u>any type</u> of child care last year. • A7 first option should say "to and From Preschool" • A5 Add "...same gender couples, children with special needs • A5 instead of "There were bilingual staff members" to "Staff spoke my language" • A5 consider adding a question about quality or reputation such as: "the preschool had a good reputation". Similarly to A7 add a line "preschool that had a good reputation. • A5 add Explain to the question "The school (preschool) was supportive of our family structure. 	

	<ul style="list-style-type: none"> • Eliminate C9, perhaps it could make respondents uncomfortable. • A5 and A7, remove the word "preschool" in the right hand column and replace it with "it", EX: "it was easy to get to..." • Similar for A7 right hand column: <ul style="list-style-type: none"> -Transportation to and from preschool -Closer to home -Scholarships or subsidy -It was open the hours I needed -An available spot for my child (no wait list) -A setting that is supportive... • C2 add widowed and single, combine divorce/separated • C10 typo? "How much money do <u>you</u> and...?" • C10 Break down low end of income to \$0-\$25,000 and \$25,000-\$50,000 	
Questions for Angela	<ul style="list-style-type: none"> • Will survey respondents be coded so that we know which elementary school or area they are in? That will help us know more about them and what their needs are? • We are confused about the purpose of B1 questions. How does this help with preschool planning? • B1 id needed needs to be reworded and reconsidered. • How will we ensure a sample of diverse population get included? • What criteria will we use in selecting elementary schools? 	Angela will clarify how families and school will be coded as well as the purpose of B1 questions.
Suggestions	Re-visit the parent survey, take in consideration our recommendations.	Angela and team

Finance and Facilities
October 7, 2008
4:30 – 6:30
County Office of Education

Chair: Jim Hopper, (CA, DSS)

Gail Jack (CASA), Jessica Roa, (Ceres), Cheryl Devlin, (MidCounty Children’s Center), Bill Gutzwiller, (GAS Inc. Chair).

Item	Detail	Action and Due Date
Review of Objectives & Tasks	<ul style="list-style-type: none"> ▪ Jim asked everyone to review 1st meeting tasks & objectives ▪ Finance & Facilities objectives review – where are the dollars?: <ul style="list-style-type: none"> ○ Review funding sources summary document <ul style="list-style-type: none"> ▪ Need to ID money so that we know how to access it ○ San Mateo has a great model <ul style="list-style-type: none"> ▪ 2 schools in low-income district funded by First 5 & San Mateo funding ○ Bill passed to merge state pre-school half-day program ○ Potential funding sources <ul style="list-style-type: none"> ▪ Migrant ed; childcare; power of pre-school; federal funding; NCLB?: Headstart/early; BCC; NLAC (CDRC, Children’s Collaborative, Low-income Investment Fund) ○ Local funding sources <ul style="list-style-type: none"> ▪ SC Community Credit Union <ul style="list-style-type: none"> • Developer fees for infrastructure tried to get for pre-school – no defaulting ▪ Jack McConnell let us know that there is a prohibition to construct buildings for pre-k kids ▪ Discussion ensued regarding what it will realistically take to finance this project <ul style="list-style-type: none"> ○ Ideas for acquiring moneys <ul style="list-style-type: none"> ▪ half-cent sales tax for pre-school might be perceived as regressive ▪ have state legislature tax services ▪ discussion about taxing services vs. sales tax ▪ State funding is preferable to wealthy individuals funding ○ Developer fees were controversial in past but are being suspended currently because of the fire ○ Concerns raised about pre-k standards for all because mom & pop daycares won’t meet standards <ul style="list-style-type: none"> ▪ Discussion of 2 sets of standards – qualification of standards ▪ Jim assigning tasks to look into what other states use as funding schemes ▪ Discussion of failed prop 82 	<ul style="list-style-type: none"> ▪ Larry is collecting samples regarding the funding system ▪ Jim is working on tracking down funding sources ▪ Bill will research & review what other states are implementing and practicing – i.e. funding schemes

FACILITIES:

- Jim & Larry have already looked into other counties: Santa Barbara, Santa Clara, and San Mateo
- Gail discussed that finding a facility is the biggest obstacle
 - Donations from community?
- Jim talked about turning existing buildings into pre-school facilities
 - Need experts to visit facilities in order to know if it would work
 - Who to contact? Need to sit down with architects, etc. – get team in there and utilize buildings

ACCESS:

- Look at census tracks – 4 that fit in a given zip (if we have the zip)
 - Having the zip will allow us to put it in a school district & to track the annual rate of rise in school attendance
 - There will be problems identifying those who are on the borders – i.e. those who get mail in Scotts Valley but attend SLV school. Despite that we would still capture the bulk of the data

Workforce and Quality Standards Work Group
October 7, 2008
4:30-6:30pm
County Office of Education

Chair: Michele Mosher (Mentor Program)

Members Present: Jean Gallagher-Heil, (Cabrillo); Claudia Vestal, (Casa Pequena); Jerri Winner, (SCCC Head Start); Susan True (First 5 Santa Cruz); Angela Irvine, (Ceres Consultant); Carole Mulford, (SCCOE); Kathy Lathrop, (PVUSD); Susan True, (First Five); Nicole Young, (CCPC); Diane Oyler, (CCPC); Christine Kalinowski, (Ceres).

Members Absent: Julie Olsen Edwards, (Cabrillo College); Marilyn Moore, (Community Bridges); Theresa Valdez, (CCPC).

Item	Detail	Action and Due Date
Review past work group meeting	<ul style="list-style-type: none"> ▪ Summarized last meeting of workgroup. ▪ Michele explained that the group was originally assigned to come up with 5-6 indicators of child readiness. The group disagreed with the researchers that this would produce sound and useful research.. (see work group notes from 9-11-08 meeting for further details). <p><i>Note—I edited this out because it is not a complete and accurate description. Referring to the September notes already approved by the group would represent that meeting much better. NOTE—I’m not sure what the first sentence means about distilling research into a handful of findings—which research? The second sentence implies that this group agrees that this research will “find out what happened in their child’s preschool.”. As for as the type of preschools in SC Co., the CDRC has that information already, no?.</i></p>	<ul style="list-style-type: none"> ▪ Christine will take minutes and edit workforce and family child care survey ▪ Kathy Lathrop has some research on national school readiness indicators that correlate with the proposed parent survey. ▪ Michele gave Angela the Program Administration Scale that might be a good way to scale and measure questions

<p>Review Workforce and family child care survey</p>	<ul style="list-style-type: none"> ▪ Michele went through the draft Workforce survey and the group decided on edits. ▪ The group agreed that the center survey could not be asked over the phone alone because of the matrix and other questions such as salaries. Directors will need to see these questions in advance in order to compile the information from staff files. The group suggested that surveys could first be emailed in order to give the director time to gather this information, with a follow up phone appointment, with the emphasis being that this will increase funding towards people's programs eventually. <i>NOTE: If this comment about funding is used, the fact that the CPC is committed to diverse delivery systems should be included. (see note on next point). Mail surveys have a poor rate of return..</i> ▪ We discussed incentives, such as offering raffle tickets and gifts to the first 20 people to complete online survey. Concerns were voiced regarding some sites/families may see universal pre-school as a negative thing because it will end up taking something away from infant toddlers. <i>NOTE: this is not how I remember this—what I know is that some sites such as FCCHs are concerned about the possibility of not being included in universal preschool programs.</i> ▪ Question was raised, will there be an opportunity for further surveying? Angela said there would not be. 	<ul style="list-style-type: none"> ▪ Draft survey will be sent out to work group members ▪ Angela will work with the group to complete a final draft
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